

# RADBURN SCHOOL

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Jill Lindsay, Principal

18-00 Radburn Road ▪ Fair Lawn, NJ 07410 ▪ (201) 794-5480

September 7, 2017

Dear Parent/Guardian:

**SCHOOL SUCCESS BEGINS WITH ATTENDANCE. EVERY CHILD IN EVERY SEAT EVERY DAY!** Attendance is an essential component to a student's academic success and remains the number one factor affecting the overall achievement of students. Being in school every day is important. For every day of school missed, it takes two or more days for students to catch up. Attendance boosts student achievement, improves the quality of your child's educational experience, and it prepares them for college, good careers and successful adulthood.

Missing time from school with unnecessary absences and excessive lateness results in lost learning. Often, the number of absences and days tardy can accumulate without parents realizing it. Therefore, we ask that you be vigilant in following the district's attendance policy.

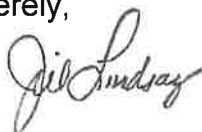
The district policy states that an elementary school student is limited to twenty (20) absences per school year. A child who accrues more than twenty absences may be at risk for promotion. While we understand that absences due to illness are unavoidable, a student must make every effort to be at school when feeling well. Please be sure that you provide us with a physician's excuse whenever your child is absent due to illness or other medical reasons.

We would also like to remind parents that Radburn's school day starts at 8:35 a.m. when students report to their classrooms. Classroom instruction and "special" classes (i.e. physical education, art, world language, etc.) begin promptly at 8:45 a.m. Any student arriving to school after 8:45 a.m. misses important instructional time and starts his/her day rushing to catch up.

Please make every effort to ensure that your child starts their day off right. **Help your child get to school on time every day.** Frequently coming to school late may also be noted on your child's permanent record, and will make it difficult for your child to stay caught up with the first lessons of each morning. **Follow the school's guidelines and attendance policy, and report excused absences immediately either on the school attendance line or the Genesis Parent Portal.** By making your child's school attendance a priority, you will be taking an important step in supporting your child's school success, and setting a good example. Remember every day counts!

We look forward to a successful school year working with your child.

Sincerely,



Jill Lindsay  
Principal